Aricco AB's data protection policy

To be able to offer you our services and fulfill our commitments, we need to handle information about you. We want you to feel safe with how we handle the information you provide and which we collect. Therefore, we handle the information you provide in accordance with existing laws and regulations to protect your privacy.

If you have any questions, please contact us at info@aricco.se

This data protection policy covers all the information we collect, for example from emails and phone calls.

How we handle your personal information

We do not collect more information than we need, and we never sell the data to third parties.

What information do we handle?

We handle information to be able to conclude and complete our agreement with you, and/or to improve our information and services to you.

Information you provide to us as well as historical information we collect.

We collect information when you contact us with a request or order, when you want support on delivered products or otherwise provide us with information about you, your car or your company. It could be information such as,

<u>Personal and contact information</u> such as name, photos, address information, e-mail address, mobile phone number, occupational role.

Payment information such as invoice address and reference

Information about systems and deliveries - details of the conditions and systems that our products will interact with, as well as the products and services that the request or order concerns.

Financial information - creditworthiness

Historical information - such as requests, quotes, orders, invoice history, payment history.

Which of the above information we save depends on the situation, we do not always save all the information. We never collect your social security number.

What do we do with the information?

We use your personal information solely to fulfill our mission and improve our services. Here you can see what tasks we handle, in which situations and on what legal basis we support our use. When you contact us by phone or email, make a request or order products and services from us, we handle personal information in the form of name, professional role, e-mail and telephone number. If you provide information about your car and its system or other personal data in your contact with us, it may mean that we also handle them. We handle the information in order to fulfill our mission or because it is in our interest (legitimate interest).

We can also handle your personal information in the form of images, videos or audio recordings where you are identifiable in any of these formats. If you appear in an image, a video or an audio recording, it is for us to fulfill our mission, because it is in our interest or for your consent.

Will we share your information?

We will never sell your personal information to third parties without your permission. However, we may need to share your information with suppliers and subcontractors in order to perform our mission. We may also need to share your information with authorities if we have to do so by law.

That we may need does not mean that we do so automatically, but we only do it when we have to. We then take all reasonable steps to ensure that your information is handled securely by third parties.

If we are acquired by a third party, we may need to share your personal information with the company who acquired us, in order for the assignment to be continued. If that happens, however, we will always inform you so that you know how we work to protect your data as securely as before.

Where do we process your personal information?

We strive to always store your personal data within the EU / EEA. In some situations, they may be handled outside the EU / EEA by a third party, such as a technology provider or subcontractor. We will always take all reasonable steps to ensure that your information is handled at the same level as the protection offered within the EU / EEA and inform you that this is happening. We want you to always feel sure that we manage your tasks responsibly.

How long do we save your personal information?

We save the information for as long as it is necessary to meet the purpose for which the information was collected and as long as required by various laws, such as the accounting act.

Your rights

You as registered with us have several rights that you should know:

You are entitled once a year to request a registry extract. This means that you get all the information we have about you.

You are entitled to have your personal information corrected if they are incorrect or incomplete.

You are entitled to restrict how we handle your personal data as long as this does not conflict with other laws. For example, you may ask us not to use your information on our website, such as pictures and references.

You have the right to be deleted (forgotten) if this does not conflict with other laws.

You can withdraw a consent at any time by contacting us.

If you are not satisfied with how we handle your information and the answers you receive from us, you can complain about our handling by contacting Data Inspection. However, we appreciate if you give us a chance to improve if you think we are doing something wrong.

You can object to direct marketing from us.

Contact Us

We have a designated person for data protection issues. For questions regarding privacy and data protection, please contact us at <u>info@aricco.se</u>.

Personal Data Responsible is Aricco AB with organization number: 559099-0429

Address: Smålandsgatan 3, 441 57 Alingsås, Sweden

Change of data protection policy

If we update or change this policy, we will report this to our website. We last updated our policy 2018 May 25.